



TOWN OF GROVELAND

2011 JUN 16 PM 2:39

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## MEETING NOTICE

(MGL Chapter 30A, Sections 18-25)

COMMITTEE OR  
CONVENING BODY:

Board of Selectmen

MEETING PLACE:

Selectmen's Conference Room  
Town Hall – 183 Main Street, Groveland, MA

DATE & TIME OF  
MEETING:

Monday, June 20, 2011 @ 6:00 P.M.

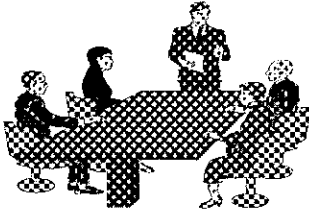
AGENDA ITEMS:

- 1) 6:00 p.m. Executive Session
- 2) 6:30 p.m. – Fire Chief – job description
- 3) 7:00 p.m. – Police & Fire Chiefs to continue discussion on responding to calls
- 4) Approve & sign Water/Sewer Bans-\$446,000
- 5) Annual Appointments
- 6) Discuss ACO position – at request of Chairman
- 7) Review correspondence & take action, if needed
- 8) Report of Finance Director, if needed

Signed:

Date: June 16, 2011

*All meeting notices must be time stamped and filed in the Town Clerk's Office and posted 48 hours prior to the meeting (excluding Saturdays, Sundays and all Holidays).*



**BOARD OF SELECTMEN  
AGENDA**

**June 20, 2011**

**6:00 P.M - Call meeting to order  
All stand for Pledge of Allegiance**

**Approve Minutes: June 6, 2011 – Open Session only**

**Approve Warrants:**

PW # 11-50	\$ 208,573.42
DW #11-48A	\$ 18,978.01
BW #11-51	\$ 263,870.30

**NEEDS ATTENTION**

- 1) Approve and sign Water/Sewer Bans - \$446,000
- 2) Annual Appointments for Police & Fire (see list submitted by Chiefs)
- 3) Building Committee requests appointment of James Day to Bagnall Building
- 4) Sign letter approving redistricting map due to change in census
- 5) Discuss ACO position (at request of Chairman)
- 6) Supt. Evaluation by BOS & other party you wish to choose
- 7) Report of Finance Director

**AGENDA APPOINTMENTS**

**6:00 PM – Executive Session – MGL Chapter 30A, Section 21(a) paragraph 3 to discuss strategy with respect to collective bargaining; that conducting the session in public may have a detrimental effect on the bargaining position of the town**

**6:30 PM - Continue discussion with Fire Chief regarding job description**

**7:00 PM - Chief Kirmelewicz and Chief Clemens – continue discussion on responding to emergency calls**

**Next Meeting: Tuesday, July 5, 2011 @ 6:15 P.M.**

MINUTES

BOARD OF SELECTMEN

JUNE 20, 2011

Meeting called to order at 6:<sup>10</sup>~~24~~ P.M.

**Present** William H. Darke, Donald N. Greaney and Chairman Elizabeth A. Gorski  
Town Counsel Brian Maser

All present stood for the Pledge of Allegiance.

**Executive Session**

Moved Greaney, seconded Darke, and it was

**VOTED:** To enter into Executive Session in accordance with the provisions of MGL Chapter 30A, Section 21(a) (3) for the purpose of discussing contract negotiations.

Darke, Greaney – “Aye”; Gorski - “Abstain”

Chairman Gorski recused herself and left the meeting room due to her son working as a Patrolman on the Police Department.

Executive Session was entered at 6:12 p.m. and closed at 6:49 p.m. The Board announced it will return to Open Session at the close of Executive Session. A copy of the Board’s Executive Session Minutes is on file in a separate binder in the Administrative Assistant’s Office.

Chairman Gorski returned to the open meeting.

**Fire Chief Clement-Continued discussion on Job Description**

Fire Chief John Clement, his attorney John Christopher and Town Counsel Brian Maser were present for continued discussion on the Call Fire Chief’s job description.

Attorney Christopher stated the Call Chief’s job involves 20+ hours a week. Selectman Darke stated that he thinks the job is 20 hours a week. Town Counsel Maser told the parties that there is an expectation that the Chief gives a certain number of hours a week and that the parties can work out a one year employment agreement to allow for the benefit of health insurance. Both Maser and Christopher agreed that the job description can be changed when Clement retires in two years and a new Chief is hired. Maser told the parties that an appointed Call Chief responds to calls and does daily administrative work. Selectman Darke stated it doesn’t make sense to take away the health insurance benefit at this time.

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Selectman Greaney stated he didn't think residents should be tracking the Chief down at his place of business. Chief Clement stated if someone comes in needing a permit he doesn't mind taking the time to help; that he has done that his entire career and doesn't think it is right not to be willing to help the people of this town.

It was agreed that Attorney Maser will draft a one year employment agreement and forward it on to the Selectmen's Assistant for the Board's review.

**Minutes**

Moved Darke, seconded Greaney, and it was

**VOTED:** To accept the Minutes of June 6, 2011 open session, as presented.

**Warrants**

Moved Darke, seconded Greaney, and it was

**VOTED:** To approve Payroll Warrant #11-50.

Darke, Greaney – "Aye"; Gorski – "Abstain"

Moved Darke, seconded Greaney, and it was unanimously

**VOTED:** To approve Bill Warrant #11-51 & and Deduction Warrant #11-48A.

**Fire and Police Chief-continue discussion on Emergency Calls**

Chief Kirmelewicz, Sgt. McDonald, Fire Chief Clement and approximately 15 firefighters were present to discuss the fire department responding to all emergency calls over the past year. Chairman Gorski told the men that because the override didn't pass the town's budget is about \$72,000 short and the Selectmen have been asking everyone to watch their spending because cuts will need to be made. Gorski told the Chief and his men that the Selectmen appreciate all that they do but we need to find a way to keep costs down and asked whether there was a better way of doing what they do every day. Selectman Darke told the Fire Chief that the Selectmen need cost certainty; that they are trying to get a handle on things; that they can't roll as many people as they want and not have the money to pay for it

Resident and former Selectman Kathy Kastrinelis asked why the Board would cut departments when they have \$1.3 million dollars in its stabilization. Chairman Gorski responded that if we use one time money for wages we will be doing the same thing next year. Selectman Greaney told those present that this meeting the Board was trying to find out what calls we could cut back on; that the Board was hoping to work that out tonight. Selectman Darke asked several questions about when the calls go out and how many firefighters respond. Captain Lay responded telling Darke that he should

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know the specifics of what the firemen do. Darke responded that he does not know everything that is going on and takes offense to Lay suggesting he should; that the Selectmen's job is to make sure that we live within our means and it's the Fire Chief's job to manage the fire department's budget.

Selectman Greaney mentioned how he and Captain Lay fought a number of years ago for money for training the men and Lay commented "what a shame that twelve guys show up at \$160 average cost.....". Lay also suggested that the fire department's costs have stayed level the past 5 years; that it's the number of runs that have increased. Chief Kirmelewicz suggested it is not the amount of times that are toned out, it's the number of men that show up each time. Chief Clement said majority of the firefighters attend drills and training, some always and some don't attend, but there is good participation.

Chairman Gorski told the men that the key to solving a problem is meeting and talking to one another without insulting one another; that she is glad they came and the Selectmen have a job to do and will continue to look into this area of the budget. Chief Clement responded that they understood and the discussion ended.

**Water/Sewer Bans**

Moved Greaney, seconded Darke, and it was

**VOTED:** To approve and sign the \$446,000 Water/Sewer Department Bans presented by Finance Director Labrecque.

**Cell Tower Lease**

Finance Director Labrecque reported he negotiated with Cell Town Lessee and the following terms were agreed to subject to Selectmen's approval:

- 1) Tenant extends Lease for 6-five year periods;
- (2) Each year has a 3% rent increase;
- 3) Guarantees payments for seven years;
- 4) Lessee receives right of first refusal if town wells its interest in the site; and
- 5) Lessee shall pa the Town a one-time payment of \$4,000 upon signing of extended Lease Agreement.

**Annual Appointments**

Moved Greaney, seconded Darke, and it was

**VOTED:** To appoint the firefighters named on the list attached to these Minutes with the exception of Stephen Merrill, Brian Belfiore, John Dalton and Carl Judson, said appointments effective July 1, 2011 through June 30, 2012.

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Moved Greaney, seconded Darke, and it was

**VOTED:** To appoint John Clement, Kermit Cross, Edward Watson and Dickson to the Board of Fire Engineers, said appointment effective July 1, 2011 through June 30, 2012.

Moved Gorski, seconded Greaney, and it was

**VOTED:** To appoint William Sheehan as Special Assistant to the South Groveland Fire Station, said appointment effective July 1, 2011 through June 30, 2012.

Moved Greaney, seconded Darke, and it was

**VOTED:** To appoint the Reserve Police Officers, Lock-Up Keepers and Matrons shown on the list attached to these Minutes, said appointments effective July 1, 2011 through June 30, 2012.

GREANEY, DARKE – “AYE”; GORSKI – “Abstain”

Moved Greaney, seconded Darke, and it was

**VOTED:** To appoint Harbormaster, Emergency Management, Constables and Animal Control Officer.

Moved Greaney, seconded Darke, and it was

**VOTED:** To appoint James Day, of West Newbury, MA to serve on the Bagnall School Building Committee, said appointment effective immediately through June 30, 2012.

Moved Greaney, seconded Darke, it was

**VOTED:** To appoint Jeffrey Gillen as the town's Emergency Management Director, said appointment effective July 1, 2011 through June 30, 2012, and to place an Article on Special Town Meeting Warrant to appropriate an annual stipend of \$3,000.00.

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**Election Redistricting Map**

Moved Greaney, seconded Darke, and it was

**VOTED:** To accept the redistricting map for Groveland based on 2010 federal census and sign the letter prepared by the Town Clerk for submittal to Elections and Registration.

**Department End of Year Transfer Request s**

Moved Greaney, seconded Darke, and it was

**VOTED:** To approve end of year transfers submitted by the Highway Department.

**Superintendent of Schools-Performance Evaluation**

Selectman Darke told his fellow Board members that he thinks it's worthwhile to participate in the Superintendent's evaluation and members agreed and took home copies of the evaluation form to complete and return to the school committee.

**FY 2012 Budget Shortage**

Selectmen briefly discussed the budget shortage and Finance Director Labrecque told the Board that he doesn't think some of the recommendations he received from Selectman Greaney are doable; that to cut staff hours the staff would leave and we would not find anyone to fill the cut positions. Chairman Gorski said this is a tough time with tough decisions needing to be made. Selectman Darke said if we are overstaffed we should make that determination and do something about it but if that is not the case then the stabilization fund could be used this year and even the next several years.

**Adjournment**

There being no further business to come before the Board, moved Greaney, seconded Darke, and it was

**VOTED:** To adjourn.

Adjourned at 9:37 P.M.

Respectfully submitted,

Nancy Lewandowski  
Administrative Assistant